

## Easy Cruise Planning

Before you fill in this form, read the **Individual Cruise Captain Guide** and **Cruise Terms and Definitions** documents first if you are not sure what is expected of the Cruise Captain. This information is to make it easier for you to provide the details of your cruise. Refer to this information if you are a Cruise Captain for an upcoming cruise and **send it to the BBSA Cruising Fleet Captain**.

This information will go into the Banter and onto the BBSA website and Facebook page to inform club members of your cruise details. The list below is just to help you come up with a cruise description.

- Name of Cruise or Destination:
- Cruise Captain(s):
- Email:
- Phone:
- Date(s) of Cruise:
- Short Description: Make it sound fun and exciting. You can use this info when you write your cruise summary after the cruise.
- RSVP: Please contact us by <enter date> if you plan to join this exciting cruise.
- Destination(s): If this is a multi-day cruise with more than one destination, you may want to include a separate table with distances and marina/anchoring information. Let the Fleet Cruising Captain know if you need a sample of this.
- Navigation Local Knowledge: If there is anything tricky or helpful for reaching the destination, add it here. Include any depth restrictions, short cuts, or local hazards.
- Anchoring: If this is an anchoring cruise or if anchoring is an option, is the anchorage a great place to kayak or swim? Are there any other things that are unique to the destination? Include any information on good anchoring locations, currents, swinging room, rafting options, and depths.
- Social Activities:
  - Will you have Happy Hours, docktails, boattails, etc.?
  - What time will cruisers be getting together?
  - What will you provide (food and/or beverages, napkins, plates, etc.) and what should they bring.
  - If the social is on a dock, do you need extra chairs and tables?
  - If it's a cookout or potluck, remind folks to bring utensils, potholders, etc.
  - If it rains, have an alternate plan.

- Other Events:
  - Is there a festival or celebration?
  - Swimming or dinghy exploration?
- Marina Name:
  - Marina Contact Information:
  - Reservation Block Cutoff Date:
  - Marina Reservations:
  - Call marinas ahead of time to see how many cruisers they can accommodate.
  - Let the marina know when you are coming and approximately how many boats are expected.
  - Let them know you are with the BBSA and that individual cruisers will be calling to reserve slips.
  - They may even hold a block of slips for you for some period with a cutoff date for making reservations.
  - Cruisers: Mention you are with the BBSA when you make your reservations. If possible, we'll try to get adjacent slips. You are responsible for making and/or canceling any reservations made in your name.
  - Marina Facilities:
  - Is there a pool or restaurant?
- Restaurants
  - Restaurant reservations: Restaurant reservations may be made by the Cruise Captain or others within the group. Large groups may be hard for restaurants to handle, so consider multiple smaller tables instead of one huge one. Be sure your cruisers know of any group restaurant plans.